

CODE OF CONDUCT

Club Name	RIDING CLUB
Date Updated	08/04/16

This document informs members of the above club of the requirements for safe participation in their activity. Please read it carefully.

Warwick SU does not condone any activities outside the remit of this Code of Conduct and encourages individuals, in the interests of their personal safety, not to participate in activities not covered by this document.

General:

- Members must disclose to Rebecca Wrelton any medical condition that may affect any first aid situation should it arise
- Members should not eat or drink large quantities at least 1 hour prior to training or participating (where applicable)
- Members are required to abide by the rules and regulations set down by the Department of Physical Education and Sport when using University facilities

Training:

- Training and coaching will be at a BHS (British Horse Society) approved riding school where there will be supervision by qualified instructors.

Affiliations:

- The A and the B teams only, are affiliated to BUCS. They compete in leagues against other universities
- <http://www.bucs.org.uk/>
- British Universities & Colleges Sport (BUCS)
20 – 24 Kings Bench Street
London
SE1 0QX
Tel: 020 7633 5080
Fax: 020 3268 2120

National Governing Body Code of Practice:

- <http://www.bucs.org.uk/page.asp?section=17310§ionTitle=Sport+Specific+Regulations#EQUESTRIAN>
- <http://www.bhs.org.uk>

Coaching:

- Club sessions will be run by Liz White (or another suitably qualified BHS instructor considered appropriate by Moor Farm Stables).
- All members must follow the instructions of the coach during training sessions and will be supervised at all times.
- Club sessions will be run by Moor Farm Stables or another reputable riding stables.

This Code of Conduct (and all other documents within the Basic Handover Pack) will be reviewed and updated each academic year by the Club Officers and submitted to clubadmin@warwicksu.com before the end of Term 2.

Equipment:

- Moor Farm owns some safety equipment. This equipment is kept at the premises and members must inform the club before they wish to use it. The quality of fit must satisfy the instructors at the riding school and it is the instructor's judgment whether the equipment fits safely.
- All members must wear appropriate footwear (they must have a solid heel). Members are advised to wear Jodhpur boots or riding boots, these can be borrowed from the clubs equipment store or Moor Farm's equipment store.
- Members are advised to wear tight fitting leg wear such as jodhpurs and Members are advised to wear suitably warm clothing.
- Members must wear hats that meet the stables requirements (at least BSI 4472). If you do not possess a riding hat, the stable will be able to provide you with one; however members are encouraged to provide their own.
- Dress for competitions should comply with BUCS dress regulations and other regulations set by approved riding schools visited. It is the responsibility of the members to conform to this.
- Members are advised to wear a body protector, especially whilst participating in jumping.
- Members may use their own equipment if they can prove to the Coach, Trip Leader or Club President that the requisite safety checks have been carried out. Any refusal to meet the requirements of this procedure may result in disciplinary action.
- If the Coach, Trip Leader or President is not satisfied that the equipment has been adequately checked they will prevent the usage of this equipment by any member of the Club.

Facilities:

- Members are required to abide by the rules and regulations set down by Warwick Sport when using University facilities
- Members are required to abide by the rules and regulations of each and any operator of facilities used by the Club
- Members should leave the facilities in the condition that they found them in as far as is reasonably practicable

Health and Safety Responsibilities:

- Joanna Watts is responsible for Health & Safety within the club
- All competitions and training sessions take place at BHS registered centres where the staff are qualified in first aid.
- At least one member of the executive committee will have taken the first aid impact course and duty of care for high-risk sports provided by the union.
- Instructors at Moor Farm Stables are also trained in first aid.
- Each individual member should ensure they familiarise themselves with the risks inherent in the activity and should take every recognised precaution to avoid risk to themselves and others as detailed in the club's risk assessment, which is available here <http://www.sunion.warwick.ac.uk/riding/>

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- The Club undertake an annual risk assessment of the hazards involved in their activity in conjunction with their home yard – Moor Farm. It is the responsibility of the Club President to ensure this takes place.
- A member of the Club must have attended the Students' Union's Duty of Care training session by the end of Term 1.
- The Club Coach can act as an advisor in respect of assessing risks and should be consulted in this respect.
- A member of the Club must have completed the 'Club and Society Essential Skills' training by the end of Week 4, Term 1. This training is an online module available at <http://www.warwicksu.com/sports/excresources/careersandtraining>

First Aid/ Accident Reporting:

- Coaching and training takes place at Moor Farm or another reputable riding school where qualified first aiders, with first aid kits, are present.
- Any injuries/incidents or near misses whether at training, during matches/events home or away must be reported to Rebecca Wrelton who will ensure that they are reported to the Sports Administrator.

Social Activity:

- Club members are reminded that when participating in Club's social activities they are representing the University of Warwick Students' Union and the University itself.
- Behaviour deemed to be unacceptable by either the Students' Union or the University may result in disciplinary action taken against individuals or the Club as a whole.

Club Adoptions

- The clubs aim is that every member has an enjoyable time and that no pressure be placed on any member to do anything they may not enjoy.
- The members of the club executive are responsible for the welfare of all club members and will take necessary measures to ensure that an adequate level of safety is maintained.
- It is each individual's choice if they attend club adoptions. Non attendance will not be a barrier to full participation in other club activities.
- Each Club Exec should notify the Sports Officer at least seven days before planned adoptions and include planned date, time, venue, content and supervisors they will have.
- At least two of the supervisors will have completed the 'Club and Society Essential Skills' training before adoptions take place.

Completed by (Name & Position)

Rebecca Wrelton (President)

For further details on any element of the Student Activities Health and Safety Policy, please refer to the Student Activities department safety policy, or the Sports Officer.

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